

THE FACTORY

HIRE REQUEST FORM



ORGANISATION OR GROUP:

Contact person name:

Email:

Phone:

Address:

Suburb*:

Postcode:

Hire category: Please select

Type of Activity you want to conduct:

Are you interested in booking this facility for regular use or on a casual basis: Please select

Number of participants

Working with Children Check Y ☐ N ☐

Public Liability Insurance Y ☐ N ☐

COVID Safe Plan Y ☐ N ☐

BOOKING DETAILS:

Booking Name	Booking Space	Day	Time In	Time Out
1.	Please select	Please select		
2.	Please select	Please select		
3.	Please select	Please select		
4.	Please select	Please select		
5.	Please select	Please select		

Contact the City of Casey:

Web: casey.vic.gov.au
Email: caseycc@casey.vic.gov.au
Phone: 03 9705 5200
Post: PO Box 1000, Narre Warren VIC 3805
NRS: 133 677 (for the deaf, hearing or speech impaired)

Customer Service Centres:

Narre Warren: Bunjil Place, Patrick Northeast Drive, Narre Warren
Cranbourne: Cranbourne Park Shopping Centre, Cranbourne
ABN: 43 320 295 742



TIS: 131450 (Translating and Interpreting Service) المترجم الفوري 翻译 مترجم شفاهی உதவியாளர் താഴെ പറയുന്നവർ

CASEY.VIC.GOV.AU